

Gabryella Carrelli-Hernandez

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EDUCATION:

The University of Chicago Law School, Chicago, Illinois

J.D., expected June 2027

- *The University of Chicago Law Review*, Staff Member (2025-2026)
- Women's Law Caucus, Co-Vice President (2025-2026), 1L Elected Representative (2024-2025)
- Latine Law Students Association, Marketing Director (2025-2026), 1L Representative (2024-2025)
- Dean's Fellow (2025-2026)
- Recipient of the Hispanic Lawyers Scholarship Fund of Illinois 2025 Scholarship

Texas State University, San Marcos, Texas

B.A. in World Languages and Literature | Minor in Music and Honors Studies | Summa cum laude, May 2021

- Honors College, Dean's List, Council of Scholars, Undergraduate Research Presenter, Academic Achievement Awards for the College of Fine Arts and Communication, Sigma Alpha Iota Board Member, and published research thesis on women and the French Revolution.

WORK EXPERIENCE:

Kirkland and Ellis, Chicago, Illinois

Summer Associate, Summer 2026

Jones Day, Chicago, Illinois

Summer Associate, Summer 2025, June 2025 – August 2025

- Conducted legal research and completed writing assignments in a variety of litigation practice areas, including white collar defense, tort litigation, medical malpractice, and IP litigation.
- Drafted memoranda regarding expert witnesses' depositions.
- Directed a business development initiative, coordinating with two summer associates and conducting in-depth research on the biomedical and pharmaceutical industries.
- Participated in mock trial, negotiation, and deposition workshops.

Tesla, Inc., Austin, Texas

Immigration Specialist, Legal, March 2023 – June 2024

- Facilitated the case movement of employee immigration matters by utilizing reports to communicate with external counsel, tracking employee expiration, and reviewing external counsel work.
- Prepared visa petitions, including government forms, statements in support, and legal memoranda.
- Spearheaded projects for system development of foreign national tracking, created training materials, and improved internal workflows used by attorneys and other Specialists.
- Developed and presented a comprehensive report showcasing team accomplishments and key performance metrics to directors, highlighting the team's workload increase over the year 2023.

Farmer Law PC, Austin, Texas

Legal Assistant/Paralegal/Senior Paralegal, June 2021 – March 2023

- Prepared applications, audited responses and statements associated with the filing of nonimmigrant visas, Green Card Petitions, and Naturalization applications.
- Developed internal processes, training materials, and case management systems for the legal team.
- Oversaw the case movement of four departments by utilizing reports, scheduling case status meetings, tracking client correspondence to see case development, and building systems to store information.
- Managed four departments by conducting performance reviews, responding to client and government correspondence when escalated, and meeting with the executive and operations teams to discuss team progress.

The Law Offices of Jesus Tirrez, Austin, Texas

Intern/Legal Assistant, January 2021 – June 2021

- Drafted letters of protection, formal requests for records, affidavits, and non-disclosure agreements.
- Maintained the case filing system by recording clients' information and collecting payments while assisting the attorney with cases by researching personal injury, civil, and criminal cases.

LANGUAGES: Fluent/native in English, Spanish, and French

INTERESTS: Professional opera singer with international experience, and a classically trained pianist and flutist.